

Friday February 5, 2016

Dear Parent/Guardian,

Welcome to the 2015/2016 school year at Sandwich Secondary School. Your son/daughter is enrolled in either BTT10, GLC20 or BOH4M, with Mrs. Katt this semester. In order to keep both your son/daughter and yourself up to date and always informed on course expectations, important dates for school events, important curricular dates (test, quizzes, etc) and other useful course information I have developed a website that you can visit as often as you feel necessary. The website will be updated regularly with new information as it presents itself throughout the semester. Your son/daughter has already seen the website and understands how to navigate to the pages with information relevant to their course and studies. Please sign the section below and send it back to school with your son/daughter by Tuesday, February 9, 2016. This will communicate to me that you are aware of my course website and have the website address for your use.

Website: **www.mrskatt-sss.weebly.com**

Sincerely,

S. Katt

Mrs. Katt
Business Studies
Sandwich Secondary School

Please detach and return this portion only.

I have read the above portion of this letter and acknowledge that I am aware of the course website for Mrs. Katt's classes and that I can access the website throughout the semester in order to obtain important information for my son/daughter's academic progress in their second semester class with Mrs. Katt.

Student's Name _____
(please print)

Course _____
(BTT, BOH, GLC)

Parent/Guardian Name (please print)

Parent/Guardian Signature